|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **HOTEL RESERVATION FORM** | | | | | | | |
| **대한후두음성언어의학회** | | | | | | | |
| **First Name** | |  | | | **Last Name** | |  |
| **GUEST DETAILS** | | | | | | | |
| **First Name** |  | | | **Last Name** | |  | |
| **Nationality** |  | | | **Contact No.** | |  | |
| **E-mail Address** |  | | | | | | |
| **HOTEL RESERVATION** | | | | | | | |
| **Check-in date** |  | | | **Check-out date** | |  | |
| **No. of guests** |  | | | **No. of rooms** | |  | |
| **Arrival flight No.** |  | | | **Departure flight No.** | |  | |
| **Room type / Rack Rate** | | | | **Discount Room rate /Saturday rate(including V.A.T)** | | | |
| **Deluxe Double / KRW 350,000** | | | | **KRW110,000/140.000** | | | |
| **Deluxe Family Twin / KRW 350,000** | | | | **KRW110,000/140.000** | | | |
| **Sky Deluxe**  **/ KRW 500,000** | | | | **KRW286,000** | | | |
| **Park Suite / KRW 600,000** | | | | **KRW352,000** | | | |
| ★조식 추가의경우는 1인 비용 KRW 16,500 발생됩니다. | | | | | | | |
| **SPECIAL REQUEST** | | | | | | | |
| Early Check-in Late Check-out | | | | | | | |
| Before 09:00 | | 09:00 ~ 12:00 | | | 13:00 ~ 16:00 | | After 16:00 |
| 100% Charge of One night | | 50% Charge of One night | | | 50% Charge of One night | | 100% Charge of One night |
| ★ 체크인 시간 15:00 / 체크아웃시간 12:00 | | | | | | | |
| ★ 위의 체크인, 체크아웃 시간외의 추가적인 시간은 비용이 발생됩니다. | | | | | | | |
| ★ 결제는 각자 개인부담입니다. | | | | | | | |
| **CREDIT CARD INFORMATION** | | | | | | | |
| **Credit Card Type** | | | VISA Master AMEX Diners JCB | | | | |
| **Credit Card No.** | | |  | | | | |
| **Card Holder’s name** | | |  | | | | |
| **Expire date (Month/Year)** | | |  | | | | |

**Cancellation Policy**

If the event of any cancellation or change, please notify our reservation team at least 72hours prior to the expected arrival date. One night charge will be applied for no-show or failure of advance cancellation.

None guaranteed reservation(s) will be held 72hours prior to the guest’s expected arrival time (Seoul time). If you wish to hold your reservation(s) without any restrictions, please do guarantee your reservation by providing us with your credit card number and its expiry date.

**Contact No. +82-32-310-5000, Fax. +82-32-310-5103, E-mail.rsvn@cphotel.co.kr**